

Simplified description of the 4 stages of the certification procedure of the material by the FITB

You will find hereunder a simplified description of the procedure allowing to acquire the authorization to use the FITB certification mark. The hereunder information represent only part of the FITB regulation. The complete information on this program could be found in the FITB regulation on the certification of the material by the FITB and in the additional documents of this regulation.

All the correspondence concerning the certification of the material by the FITB must be addressed in French or English to the following address:

**Director of the technical commission of the International Tchoukball Federation
Michel Thomann; 5, ch. du Platane; CH-1008 Prilly; Switzerland**

**E-mail: michel.thomann@tchoukball.org
Fax: +41 22 796 94 54**

1st stage: Application to the FITB

1.1 Sending to the FITB the material and the documents

The applicant send to the director of the FITB technical commission:

- the filled form "Application form for a FITB certification"
- the material to be certified:
 - for the certification of a tchoukball frame: one Tchoukball frame (metallic frame + net)
 - for the certification of only the net : one net + buckles + bungees
 - for the certification of a ball: four identical specimens of the ball

1.2 Payment of a first serie of the certifications marks

The payment shall be made into the following bank account

Account of the "Fédération Internationale de Tchoukball"
Bank : UBS
Account n° : 334858.01C 024000 0000
Iban : CH64 0024 0240 3348 5801 C
Swift address (BIC) : UBSWCHZH80A

For a ball certification

The applicant carries out the payment corresponding to the marking of 500 balloons (of any size). The payment will thus correspond to a total of :

- 1000. - Swiss francs for "FITB Top quality certified: Official competition ball "
- 500. - Swiss francs for "FITB Quality certified: Official leisure ball "

For a complete tchoukball frame certification (metal frame + net)

The applicant carries out the payment corresponding to a first order of certification stickers: it must be at least of 100 stickers. The payment will thus correspond at least to:

- 1800. - Swiss francs for "FITB Top quality certified: Official competition frame "
- 900. - Swiss francs for "FITB Quality certified: Official leisure frame "

For a net certification

The applicant carries out the payment corresponding to a first order of certification stickers: it must be at least of 100 stickers. The payment will thus correspond at least to:

- 800 - Swiss francs for "FITB Top quality certified: Official competition Net "
- 400. - Swiss francs for "FITB Quality certified: Official leisure Net "

2nd stage: Communication of the test results

The evaluation procedure begins once that the FITB have received:

- the application form signed by the applicant
- the material to be certified
- the payment of the first series of certification marks

In the case the materiel don't succeed to pass the technical test

The applicant will be contacted by the FITB technical commission to tell him the result and to indicate him the reasons of the failure. He could possibly proposes him some solutions as well as the steps to be undertaken to try to pass a new test. During the period of this certification program, the applicant can submit to the technical commission as much material as he wants until he succeed to produce some materiel which can obtain the FITB certification.

In the case of success of the technical test

The applicant receives from the FITB two specimens of the contract for signature.

3rd stage: Finalization of the agreement and sending of the certificate

The applicant send by mail to the FITB the two signed specimens of the contract.

Following the reception of the two contracts signed by the applicant:

- the FITB sends to the applicant:
 - a specimen of the countersigned contract
 - an official FITB certificate for the certification of this particular material
 - the first ordered stickers (for the certification of a frame or a net)
 - the exact FITB certification logo to be printed on the ball of this model (for the certification of a ball)

4th stage: Rights and obligations of the certification holder

The obligations of the certification holder include in particular:

- the acceptance of all the FITB regulations concerning the material certification
- the obligation to produce material strictly identical to the model that have been certified
- the obligation to put a certification mark on all the articles of the certified model
- the payment of the certification royalties within the deadlines
- the supply to the FITB of a list of the sold material carrying the certification mark
- the introduction of a quality control according to the FITB regulations

The certification holder acquires the right to place orders of certification stickers until the end of the certification program in progress (until December 31, 2004). These orders are done by sending to the FITB an official order form.

The hereabove information represent only a part of the obligations of the certification holder. Further information on these obligations is contained in the FITB regulations on the certification of the material by the FITB.